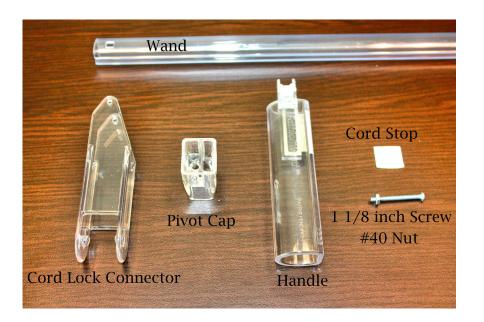


Assembly/Retro-Fit Installation Instructions Fashion Wand For Exposed Cord Locks



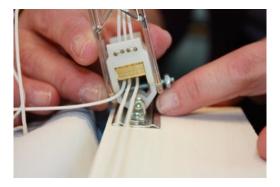
Parts for Assembly

- 1. Wand
- 2. Cord Lock Connector
- 3. Pivot Cap
- 4. Handle
- 5. Cord Stop
- 6. 1 1/8"Screw and #40 Nut
- 7. Cradle *Optional*

- * 5 Cords Maximum
- *Make sure shade is in the down position.
- *Drill a 1/8" diameter hole through top of cord lock.
- *Leave 18-20 inches of exposed cords for threading through the wand that has been assembled through cord lock.









*Thread exposed cords through Cord Lock Connector - 5 Cords Maximum *Position 'Cord Lock Connector' over cord lock and into position with small angle edge toward inside, facing left. Insert $1\ 1/8$ " screw and #40 nut. Push screw completely through connector and cord lock, attach nut until secure.







*Attach pivot cap to cord lock connector and snap in place, curved part facing you. ONCE YOU HAVE SNAPPED IN PLACE, BY DESIGN, <u>IT WILL NOT COME APART!</u>
*Thread exposed cords through open slot side on the pivot cap.







*Thread exposed cords through top of Handle with curved shape facing lining of shade.

^{*}Do not twist or overlap cords coming out of cord lock or out of handle.







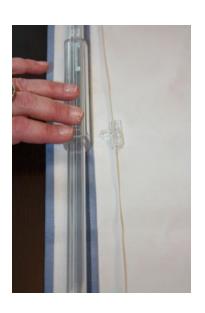
*Thread pull cords through holes in pivot cap with half of the cords in the back hole closest to the back of the shade and the other half of the cords in the front hole closest to you.

*With cords in hand and shade in down position, pull handle down 3 inches from pivot cap ensuring all cords are even and not twisted or overlapping.

*Tie double knot in cords.







*Pull handle down until knot rests in top of pivot cap.

*Insert wand in bottom of handle and slide wand up to the pivot cap and insert until it snaps in place. ONCE YOU HAVE SNAPPED IN PLACE, BY DESIGN, IT WILL NOT COME APART!



*Place cord stop at the top of handle where the handle rests when the shade is in the down position. *Trim excess cord from back of knot to 1/2". We recommend putting a drop of glue on the knot.







Optional Step for Installation of Separately Purchased Cradle

*Install the Cradle by screwing it into place on the underside of the mounting board. *Cradle the Fashion Wand™ into place and the retro fit is complete.

Please contact us with further questions or comments. We are always here to assist you. 336-228-6000

